

COST PLANNING TOOL

Interior design estimate record

Build an early estimate from a stated project basis. Record work packages, quantities, allowances, exclusions and confidence. Replace allowances with current measured quotations as the design becomes clear.

Estimate basis

Project / property		Estimate revision		Estimate date	
Prepared by / role		Currency		Target date basis	
Area and definition			Site information used		
Scope included					
Known exclusions					

Mark the information stage

EARLY ALLOWANCE	ROOM / PACKAGE BUDGET	DRAWING-BASED ESTIMATE	CURRENT QUOTATION	ACCEPTED COMMITMENT
Affordability test	Known work groups	Measured and specified scope	Current bidder response	Approved order or contract

Do not present an early allowance as a fixed final price. State the source and date behind every amount. Use the canonical guide at interiohq.com/guides/mumbai-interior-design-cost/ for the full method.

SHEET 1

Measured work-package estimate

Use one row for one measurable package. State the quantity and unit, scope or specification basis, current source and information status. Leave unresolved work visible.

Package / item	Quantity and unit	Scope / specification basis	Rate or allowance	Amount	Source / date	Status / note
Protection and demolition						
Civil and repair work						
Flooring						
Wall finishes and paint						
Ceilings						
Electrical and lighting						
Plumbing and bathrooms						
Kitchen and fixed joinery						
Other fixed work						

SHEET 2

Services, purchases and project additions

Keep professional services, direct purchases, logistics, taxes and risk outside the measured work subtotal until each has its own visible line.

Package / item	Quantity and unit	Scope / specification basis	Rate or allowance	Amount	Source / date	Status / note
Interior design services						
Other professional services						
Loose furniture						
Appliances and equipment						
Curtains and furnishings						
Building permissions and deposits						
Access, transport and storage						
Cleaning and handover						
Taxes						
Named risk allowance						

REVIEW

Estimate summary and confidence check

Add only visible lines. Record what is not yet priced. The total is useful only when its scope boundary, information stage and uncertainty remain attached.

Measured work subtotal		Current estimate total	
Services and purchases subtotal		Money available	
Logistics and taxes subtotal		Headroom / shortfall	
Named risk allowance		Estimate stage	

Before relying on the estimate

CHECK	The area definition, drawings, site information and revision are named.	
CHECK	Retained, removed, repaired and new work are separated.	
CHECK	Every package states a quantity basis or a clearly labelled allowance.	
CHECK	Materials, hardware, services and owner purchases are not double counted.	
CHECK	Professional fees, logistics, taxes and building costs are visible.	
CHECK	Unpriced packages and exclusions remain visible beside the total.	
CHECK	Current quotations replace early allowances without deleting prior revisions.	
CHECK	Accepted changes update the estimate, budget forecast and contract record.	

This record checks completeness and arithmetic structure. It does not provide market rates, verify quantities, select materials, approve technical work or replace professional advice and current project quotations.